



## SELECT BOARD CALENDAR 02/08/2022 | REMOTE MEETING

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- Heather A. Hamilton – Chair
- Raul Fernandez – Vice Chair
- Bernard W. Greene
- John VanScoyoc
- Miriam Aschkenasy
- Melvin A. Kleckner – Town Administrator

To Join by Phone: +1 646 828 7666

Webinar ID: 160 715 1084

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BrooklineInteractive.org/live

### 1. OPEN SESSION

**5:30 PM Question of entering into Executive Session for the reasons described in items 2, 3, and 4.**

### 2. EXECUTIVE SESSION - LITIGATION

**Question of entering Executive Session for the purpose of discussing litigation strategy in the matter of Maryam Karimi v. Town of Brookline, USDC No. 20-12127.**

### 3. EXECUTIVE SESSION - COLLECTIVE BARGAINING

**For the purpose of discussing strategy related to collective bargaining with the various Unions.**

### 4. EXECUTIVE SESSION - EXECUTIVE SESSION MINUTES

**Question of approving the Executive Session meeting minutes from February 1, 2022.**

### 5. ANNOUNCEMENTS/UPDATES

**6:15 PM Select Board to announce recent and/or upcoming Events of Community Interest.**

### 6. PUBLIC COMMENT

**Public Comment period for citizens who requested to speak to the Board regarding Town issues not on the Calendar.**

*Up to fifteen minutes for public comment on matters not appearing on this Calendar shall be scheduled each meeting. Persons wishing to speak may sign up in advance beginning on the Friday preceding the meeting or may sign up in person at the meeting. Speakers will be taken up in the order they sign up. Advance registration is available by calling the Select Board's office at 617-730-2202 or by e-mail at [kmacgillivray@brooklinema.gov](mailto:kmacgillivray@brooklinema.gov).*

7. **MISCELLANEOUS**  
**Approval of miscellaneous items, licenses, vouchers, and contracts.**
- 7.A. **Question of approving the meeting minutes from February 1, 2022.**
- 7.B. **Question of accepting a grant from the Brookline Commission for the Arts to the Parks Division of the Department of Public Works for arts initiatives in Brookline parks in the amount of \$1,201.**
- 7.C. **Question of accepting a grant from Urban Areas Security Initiative (UASI) FY21 funding (CFDA#97.067) for the Town of Brookline Office of Emergency Management's continuation of the Emergency Preparedness Buddies program in order to assist the elderly and adults with access and functional needs to prepare for and respond to emergency situations in the amount of \$55,000.**
- 7.D. **Question of accepting a grant from the Urban Areas Security Initiative (UASI) FFY21 funding (CFDA#97.067) for the Town of Brookline Emergency Management's continuation of a Mass Notification System in order to maintain emergency communication with the residents of Brookline in the amount of \$13,500.**
- 7.E. **Question of approving a Temporary Wine and Malt Beverages Non-Sales License to The Larz Anderson Auto Museum to be held on February 11, 2022 for Product Launch Cocktail Reception 6:30PM – 9:30PM at 15 Newton Street. 50 people expected to attend.**
8. **CALENDAR**  
**Review and potential vote on Calendar Items**
9. **FIREFIGHTER APPOINTMENTS**  
  
**Question of appointing the following 11 probationary firefighters:**  
**Grainne Maunsell**  
**Tyler Ierardi**  
**John Bianchi**  
**Paul Buckley**  
**Tyler Chu**  
**Christopher Marshall**  
**Dennis McMahon**  
**William Spinale**  
**Declan Ward**  
**Ethan Hendrickson- Smith**

**10. OUTDOOR SEATING LICENSE EXTENSION**

**Discussion and possible vote to extend the special outdoor seating license for Punch Bowl Restaurant (700 Brookline Ave) through November of 2022.**

**11. BOARDS AND COMMISSIONS - INTERVIEWS**

**The following candidates for appointment/reappointment to Boards and Commissions will appear for interview:**

**Commission for Diversity, Inclusion, and Community Relations**  
**Harvey Freishtat**

**Commission for the Arts**  
**Anna Cowenhoven**  
**Andy Dean**

**Advisory Council on Public Health**  
**Len Jokubaitis**

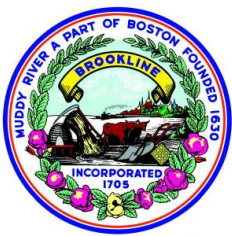
**12. BROOKLINE COMMUNITY FOUNDATION ARPA REPORT**

**7:00 PM Presentation from the Brookline Community Foundation on the Brookline needs assessment around the American Rescue Plan Act funding.**

**13. ZERO EMISSIONS ADVISORY BOARD APPOINTMENT**

**Question of approving the appointment of Jesse Gray as the Chair of the Zero Emissions Advisory Board.**

The Town of Brookline does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services, or activities. The Town of Brookline does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by Title II of the Americans with Disabilities Act (ADA) and by Section 504 of the Rehabilitation Act of 1973. Questions, complaints, or requests for additional information may be sent to Sarah Kaplan, Community Relations Specialist and ADA / Section 504 Coordinator. Persons with disabilities who need either auxiliary aids and services for effective communication, written materials in alternative formats, or reasonable modifications in policies and procedures in order to access programs and activities of the Town of Brookline are invited to make their needs and preferences known to the ADA Coordinator. This notice is available in alternative formats from the ADA Coordinator.



## MINUTES

### SELECT BOARD

02/01/2022

5:30 PM VIA ZOOM

Present: Select Board Member, Heather Hamilton, Select Board Member Bernard W. Greene, Select Board Member Raul Fernandez, Select Board Member John VanScoyoc, Select Board Member Miriam Aschkenasy

#### OPEN SESSION

Question of entering into Executive Session for the reasons stated in items 2, 3, and 4.

Chair Hamilton declared that the Select Board shall enter into executive session to discuss strategy with respect to collective bargaining because an open meeting may have a detrimental effect on the bargaining or litigating position of the public body. And to review/approve minutes. The board will reconvene in open session.

On motion it was,

Vote to enter into executive session.

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### EXECUTIVE SESSION - EMPLOYEE VACCINE MANDATE

For the purpose of discussing strategy related to collective bargaining of an employee vaccine mandate with all Town unions.

#### EXECUTIVE SESSION - COLLECTIVE BARGAINING

For the purpose of discussing collective bargaining strategy with all Unions.

#### EXECUTIVE SESSION - EXECUTIVE SESSION MEETING MINUTES

Question of approving the following Executive Session meeting minutes:  
January 25, 2022

#### ANNOUNCEMENTS/UPDATES

Public Works Commissioner Erin Gallentine provided an update on the recent snow event. This was a significant storm and a snow emergency was in place. She reviewed the statistics and thanked the DPW department for their hard work through the event. The work crews are still clearing the roads; this takes time and priorities are put in order.



In Select Board

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Town administrator Kleckner provided a brief review of the Police Chief hiring process. Aspects of the process will remain confidential until a candidate is brought fourth.

Mr. Kleckner provided an update on Hancock Village construction site. An independent consultant group will be formed to that will receive complaints or concerns from town residents and others and will proactively identify issues for considerations to Hancock Village for safer and more bearable for the residents who live there and nearby; incurred cost will be paid by Chestnut Hill Realty.

Chair Hamilton announced that the hiring process has begun for a Town Counsel and she is starting the process for the new Town Administrator.

Happy Chinese New Year and recognition of schools providing the day for families to celebrate together Zoom for government is now offering closed caption for the viewers.

Congratulations to former Brookline resident and BHS football player Nick Scott as he heads to the Super Bowl with the LA Rams. Nick played at BHS for two years before moving to Virginia finishing high school there. Best of luck to Nick and his family including his Uncle, Board member Greene.

Thank you to the Brookline Asian American Network and the Brookline public libraries for promoting the Chinese Lunar New Year and providing community events.

February 2<sup>nd</sup> the Brookline Community Foundation's racial equity grant program opens and begins accepting applications at 6:00pm. Please visit the Brookline Community Foundations website for information.

The Covid virus is still active and deadly to some. Please keep maintaining safe practices to stay safe.

#### PUBLIC COMMENT

- Gina Hahn TMM#3 requested that the board act quickly on Article 26 act quickly to form the planning process committee. It is time to take stock on where we are now and what we envision as a community.
- Clint Richmond TMM#6 requested a no action on the Oak Street property sale. There could be long-term use for the property and time is need to consider other options.
- Susan Howards spoke on the Police department and how a small minority of people are treating that department. She feels the current screening committee has limited experience and recommended looking at Mayor Wu's commission. She also recommended listening session during the process.
- Donelle O'Neal TMM#4 acknowledged Black History month and offered a moment of silence as he read the list of former slaves in Brookline. A moment of silence commenced.
- Deborah Brown, TMM#1 spoke on comments referring to a small minority of people and to be careful when using words that may be hurtful to others. She si disappointed with the process of the Oak Street properties and does not feel it is sold for the highest price or best use of the property.

#### MISCELLANEOUS

Question of approving the meeting minutes from January 25, 2022.

On motion it was,

Voted to approve the minutes from January 25, 2022 as amended.

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### AUTHORIZATIONS TO HIRE

Question of approving the authorization to hire request for the Economic Development Director (T-13) in the Economic Development Division of the Planning Department.

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On motion it was,

Voted to approve the authorization to hire request for the Economic Development Director (T-13) in the Economic Development Division of the Planning Department

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

Question of approving the authorization to hire request for a Motor Equipment Repair Foreman in the Department of Public Works.

On motion it was,

Voted to approve the authorization to hire request for a Motor Equipment Repair Foreman in the Department of Public Works.

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### GRANTS AND DONATIONS

Question of approving the following grants and donations to the Recreation Department:

- \$99,266 for Soule Early Childhood
- \$28,600 for the Recreation After School Program
- \$2,000 for the Recreation Therapeutic Program

On motion it was,

Voted to approve the following grants and donations to the Recreation Department:

- \$99,266 for Soule Early Childhood
- \$28,600 for the Recreation After School Program
- \$2,000 for the Recreation Therapeutic Program

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### DEVELOPER AGREEMENT

Question of Approving and Authorizing the Chair or her designee to execute an extension to a Developer Agreement between the Town of Brookline and the Brookline Improvement Coalition related to a CDBG-funded capital improvement project at BIC's 154-156 Boylston Street property.

On motion it was,

Voted to approve and authorize the Chair or her designee to execute an extension to a Developer Agreement between the Town of Brookline and the Brookline Improvement Coalition related to a CDBG-funded capital improvement project at BIC's 154-156 Boylston Street property.

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### CALENDAR

#### BOSTON MARATHON PERMIT

Question of approving the 2022 Boston Marathon Permit request.

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BAA Director of Operations, Lauren Proshan provided an overview of the marathon events. The date will be the traditional April date and no changes are being proposed on the logistics. Ms. Proshan noted that the BAA is still working on developing a plan to acknowledge Indigenous People's and the use of their land.

Team Brookline is still open for applicants looking to run the race and fundraise for local charities.

On motion it was,

Voted to approve the 2022 Boston Marathon Permit request

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### OAK STREET CONDO SALE

Question of approving and executing the Purchase and Sale Agreement for the Unit 19 Oak Street Condominium.

Town Administrator Kleckner provided the background. The town purchased three condominiums on Oak Street as a plan to secure a larger parcel for a new elementary school at the Baldwin School site. That proposal failed at Town Meeting and the debt exclusion to pay for the purchased failed at the ballot. The town is now carrying that debt. There was discussion for possible town use for the properties. The monies from the sale must be used to offset the debt, and any leftover funds would be reallocated. Chair Hamilton added that the purchase was specific for building a school, that and the debt exclusion failed. When the properties were considered for other use, it was determined that the retrofitting would be too costly. She added that other provisions are in place like the CPA to provide funds for open space protection. Board member Fernandez added that the town is seeking social service expansions and to determine what the needs are and how to meet them. Town owned property is a good asset to house some of these services.

On motion it was,

Voted to approve the execution of the Purchase and Sale Agreement for the 19 Oak Street Condominium, with terms substantially similar to the draft reviewed by the Select Board, and to delegate to Associate Town Counsel Jonathan Simpson all power and authority necessary to finalize and record the sale.

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### BOARDS AND COMMISSIONS - INTERVIEWS

The following candidates for appointment/reappointment to Boards and Commissions will appear for interview:

##### Brookline Commission for the Arts

Elizabeth Schlosberg

Rachel Stewart

Bonnie Benhayon

Elizabeth Schlosberg is the current Chair of BHS Friends of Performing Arts and a longtime PSB leadership volunteer in many roles that included connecting with this Commission. She has worked on school art shows, and would like to provide support for community cultural activities and local. Ms. Schlosberg has worked in design and architecture and has experiences with the grant process. She would like to see local artist provide guest performances or workshops at the schools.

Rachel Stewart studied art history and is currently employed at Crozier Fine Arts as the Facilities Client Services Associate. She is interested in supporting and promoting local art installations in underrepresented areas of the community and see sculptures and window displays become part of the community.

Bonnie Benhayon is retired from the financial services field. She had supervised the installation of original, committed artworks at Bank of America offices across the world in honor of Earth Day 2016. She worked as the project manager for a major exhibition in the negotiation space at the UN's COP26 this past November, working with architects, digital artists and musicians from around the world as part of that project. She would like to see more public art in murals, lighting and other art displays in public spaces that celebrate the different cultures in the community.

#### Advisory Council on Public Health

Jennifer Kritz - withdrew

Dave Dorer

Charlie Homer

Dave Dorer is a retired biostatistician having worked in the biotech industry and clinical studies. He has researched pharmaceutical treatments for sarcoma and leukemia, as well as lung, prostate, breast, endometrial and ovarian cancer. Dr. Dorer has studied psychiatry included the study of eating disorders, unipolar and bipolar depression, social phobia, alcohol and drug abuse, conduct disorder, and family studies of depression. He has written numerous medical publications. Dr. Dorer would like to see the health department more involved in mental health support and provide programs into the disadvantage community and the Brookline Housing Authority for easy access.

Charlie Homer is a Primary Care Pediatrician with 15 years community and academic practice; Founder and former Executive Director of national nonprofit focused on improving child health and equity (NICHQ.org); former policy lead for federal antipoverty efforts at US DHHS during Obama Administration. Dr. Homer recently provided Covid community contact tracing. Dr. Homer is a former Town Meeting member.

#### PUBLIC TREE REMOVAL *\*taken out of order*

Discussion and possible vote regarding removal of a public shade tree on 614 Hammond Street.

Tom Brady, Town Arborist and Tree Warden provided a brief review of MGL 87, public shade trees: M.G.L, Chapter 87 Section 4 states: *"Tree Wardens shall not cut down or remove or grant a permit for the cutting down or removal of a public shade tree if, at or before a public hearing as provided in the preceding section, objection in writing is made by one or more persons, unless such cutting or removal or permit to cut or remove is approved by the selectmen or by the mayor.*

A hearing was held and an appeal was made to go before the Select Board by the petitioner.

Mr. Brady reviewed his position and findings. This tree is not hazardous and has advised that it remain in place.

He respectfully disagrees with the petitioners report from Bartlett Tree Experts:

*This in an over mature red oak. There is significant and uniform dieback in the upper canopy, extensive formation of stem sprouts, as well as a large wound on the trunk facing Hammond St. There is very little available rooting space for a tree of this size, as it is planted in an 8'x4' tree pit. The area on the opposite of*

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*the sidewalk which would in some cases allow for additional rooting volume is presently occupied by a structure with present development plans of a 20'+ footing will be excavated and poured to support a 6 story structure. Extensive excavation of this area would disturb what minimal roots must be in this area.*

Mr. Brady continued this particular tree is a 34" Quercus rubra, or Northern Red Oak. The oak has an appropriate amount of dieback in relation to the age and location of this specific public shade tree, however it has no cracks, fruiting bodies, or signs of significant decay. As outlined in the Town's Urban Forest Climate Resiliency Master Plan, large trees in Town provide exponentially more benefits than smaller trees, and the tree in question could continue to provide valuable benefits to the community for the next 15-20 years.

I feel the tree in question should remain. This tree is a valuable, important asset to the neighborhood. I empathize with the owners' situation, but would note that the tree was present when the decision was made to purchase the property and when the construction plans were developed. Simply buying new immature trees and planting them on the property will not replicate the loss of the tree if it is approved for removal.

Petitioner Rachna Balakrishna noted that they received a comprehensive permit for 40b project in 2019. There was a gas station previously at the site. The project is building two levels of underground parking. The excavation process has been difficult with significant cleanup of contaminated soil and water. The concern is that the excavation is cutting into the tree roots, and they are concerned that there may be damage to the tree and safety of the public. Ms. Balakrishna added that they are trying to provide needed housing and affordable housing. She understands the legal issues, but feels this case differs because it is not located on a homeowner's property. The tree warden indicated the tree has another 15-20 years to live and they are doing their best to shore up the tree, and are committed to planting trees in various locations to replace this one.

The board asked about the root structure. Mr. Brady responded the roots are on the top 18 inches of the soil. He spoke on the building structure that has been supporting them, and added if there were a front lawn there instead of a building structure, his viewpoint would be different.

The chair took public comments:

Nancy Heller, Chair of Tree Protection Study Committee, spoke on protecting public trees. This large tree has been around for over 100 years and has contributed to the town's tree canopy, which is diminishing. This tree provides oxygen, shade, and replacing it with smaller trees will take years to become what this tree is today.

Diane Sokal agreed the town needs affordable housing units, but a tree canopy is also needed. She indicated that this tree has been in all the project plans, and urged the board to protect this tree.

Hugh Mattsion added there has been many tree cuttings on private properties, but this is public property, which the town can control. We should keep this tree as long as we can.

Richard Murphy spoke on the town's diminishing tree canopy, especially in South Brookline and Chestnut Hill. This is a concern.

Jane Flanagan TMM#15 and Hammond Street resident spoke in support of the tree. The petitioners have worked great with the neighbors, but Hammond Street has lost trees due to gas leaks. Our tree canopy has decreased in Brookline, and this tree is a survivor and one of the only shade trees in this location.

Board member VanScoyoc expressed appreciation for the petitioners and the project, as it will add housing units and affordable housing units. The town's tree canopy loss is significant, mainly on private property. We

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can protect trees on public property and put the highest possible value on canopy trees on public property. He supports Tom Brady and his opinion. The board agreed with supporting the staff opinions and findings. The board asked about damage during excavation. Mr. Brady replied that he will be monitoring the work and noted that the petitioners have been diligent in trying to protect the tree.

On motion it was,

Voted to deny the appeal regarding removal of a public shade tree on 614 Hammond Street.

Aye: Heather Hamilton, Bernard Greene, Raul Fernandez, John VanScoyoc, Miriam Aschkenasy

#### TOWN MEETING REVIEW

Review of 2021 Special Town Meeting action items and discussion of 2022 Annual Town Meeting Warrant Article review process.

Deputy Town Administrator, Melissa Goff, prepared a memo summary of the 2021 Special Town Meeting follow up actions. These are responsibilities of the board after the Town Meeting votes.

- Home Rule petitions - filed
- Article 5 grant an easement – completed
- Article 9 marijuana committee consider funding ACPH work
- Article 12 Hybrid meetings – began planning to train staff on remote hybrid meetings
- Article 13 Roll call votes Favorable Action Notify Board and Commissions
- Article 15 Language Access Favorable Action Develop a language access plan
- Article 26 Transform Planning and Zoning Favorable Action Appoint a Planning Process Study Committee; provide support for the committee's work.

There are some concerns with Article 26. Some reworking of the workload is required to achieve this goal. Board member Fernandez will begin the conversation with the Planning Director on the proposed requirements to do this task.

Chair Hamilton spoke on some considerations to change the warrant review process with the board. The board's role is to offer their recommendations on the articles, which is the extent of their role. The process now is cumbersome and some articles appear before the board numerous times. She proposed when the warrant closes, she would create a list of the articles she feels the board needs to take a position on. This pared down list would be distributed to the Select Board. Board members will be assigned to attend the Advisory Board hearing discussions. This is in an effort to minimize the number of meetings the petitioners need to attend. This is a busy time with the budget coinciding with the town meeting process and now the ARPA funds are included.

Board member Fernandez added one way to do it is have one board vote a recommendation, and the board just elected weigh in.

There being no further business, the Chair ended the meeting at 9:00pm.

ATTEST



T O W N o f B R O O K L I N E  
*Massachusetts*

Department of Public Works

PARKS AND OPEN SPACE DIVISION

*Erin Chute Gallentine*  
*Commissioner*

*Alexandra Vecchio*  
*Director*

February 8, 2022

Select Board  
333 Washington Street  
Brookline, MA 02445

Dear Select Board Members,

The Department of Public Works - Parks and Open Space Division respectfully requests that the Select Board accept the gift of \$1,201 from the Brookline Commission for the Arts to support the Teen Utility Box Art project throughout the spring, summer, and fall of 2022. We believe this project will engage a segment of Brookline's youth population in a profound way by working with an experienced artist to contribute to the vibrancy and beauty of the public parks.

This teen based program that will bring in a mural artist from the Metro Boston Region to work with Brookline youth to design and install murals on utility boxes within two Brookline parks. This project starts with a call to the community to provide stories, share memories or photos of the parks where these art installations will go. These shared stories, memories and photos will then be collected and presented at a design charrette that will be led by the selected artist.

During the design charrette, the teens will develop concepts and collectively select final designs for the utility boxes. After the charrette, the participating teenagers and Parks and Open Space staff will present the designs to the Arts Commission and the Parks and Open Space Commission for review and approval. The mural artist will then return to work with the teen group to install the works of art at Harry Downes Field and Corey Hill Playground.


The Parks and Open Space Division is actively working to increase participation in park events, design review committees, and volunteer events including community planting and clean up days. While we are seeking to increase participation within *all* population groups, the Division is particularly interested in developing more outreach and engagement opportunities for Brookline teenagers. We feel that the teenage population of Brookline is the age group that is least-served by our parks system. Most Brookline parks contain playgrounds that are designed for 2-5 year old and 5-12 year old age groups. This leaves teenagers in most of Brookline's parks with few recreational opportunities aside from sporting activities.

The Teen Utility Box Art project gives us the opportunity to connect with this underserved population and also expand the presence of public art in our parks and playgrounds. The Parks and Open Space Division is grateful to the Brookline Commission for the Arts for their support of this community project.

333 Washington Street • Brookline, Massachusetts 02445-6863  
Telephone: (617) 730-2156 Facsimile: (617) 713-3727  
[www.brooklinema.gov](http://www.brooklinema.gov)

7.B.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alexandra Vecchio". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Alexandra Vecchio  
Director of Parks and Open Space

cc: Erin Gallentine, Commissioner of Public Works





**BROOKLINE FIRE DEPARTMENT**  
*town of Brookline Massachusetts*

**FIRE DEPARTMENT  
HEADQUARTERS**

John F. Sullivan  
Chief of Department  
Emergency Management Director

350 Washington Street  
PO Box 470557  
Brookline MA 02447-0557  
Tel: 617-730-2272  
Fax: 617-730-2391  
[www.brooklinema.gov](http://www.brooklinema.gov)

February 8, 2022

Dear Mr. Kleckner,

The Department of Emergency Management has recently been the recipient of 2 grants. The first is the UASI FFY21 Mass Notification System. Award. Funding will be used to pay the next installment of Code Red that helps Office of Emergency Management maintain emergency communication with the residents of brookline. The award amount is \$13,500. Back up paperwork for this award is attached.

The second award from UASI is in the amount of \$55,000 and is to continue the Emergency Preparedness Buddies Program (EP Buddies). This program assists elderly and adults with access and functional needs to prepare for and respond to emergency situations. Back up paperwork for this award is attached.

With the Boards permission on the above, I look forward to the continuation of these two successful Emergency Awareness Programs.

Respectfully,

John F. Sullivan, Fire Chief/EMD



**MAYOR'S OFFICE OF  
EMERGENCY  
MANAGEMENT**

MICHELLE WU  
Mayor



January 25, 2022

Cheryl Snyder  
Emergency Preparedness Coordinator  
Office of Emergency Management  
350 Washington Street  
Brookline, MA 02445

Dear Ms. Snyder,

Pursuant to the MOA between the City of Boston and the Town of Brookline, the Mayor's Office of Emergency Management (OEM) is pleased to notify you that the Urban Areas Security Initiative (UASI) FFY21 funding (CFDA#97.067) under the Planning and Community Preparedness Goal Area supports the Town of Brookline Office of Emergency Management's continuation of the Emergency Preparedness Buddies program in order to assist the elderly and adults with access and functional needs to prepare for and respond to emergency situations.

OEM is able to support the cost of this initiative not to exceed Fifty Five Thousand Dollars (\$55,000). The project must be in compliance with all local, state and federal requirements and must conform to the specifications laid out in the FFY21 UASI Plan Project Justification U21 7.2 Emergency Management Planning. Upon receipt of this award letter, you will be free to enter into contract to receive the desired services. Said contract must comply with Chapter 30B of the Massachusetts General Laws.

Once procurement is completed and invoices have been paid, please submit a signed letter to OEM indicating the amount requested for reimbursement and referencing this award letter and the corresponding UASI grant year. Included with the letter, please submit proof of 30B compliance: copies of agency purchase orders, vendor invoices, and proof of payment to OEM for reimbursement. Final reimbursement request must be submitted to OEM by May 31, 2024. Failure to provide accurate documentation in a timely matter could result in refusal to reimburse your agency for incurred costs.

If you have any questions please feel free to contact Stephen Maguire at (617) 635-1400 or [Stephen.m.maguire@boston.gov](mailto:Stephen.m.maguire@boston.gov).

Sincerely,

Nancy Anderson  
Deputy Director

7.C.



January 26, 2022

Acting Chief Richard Allen  
 Brookline Police Department  
 City of Brookline  
 350 Washington St  
 Brookline, MA 02445

Dear Acting Chief Allen,

Pursuant to the MOA between the City of Boston and the Town of Brookline, the Mayor's Office of Emergency Management (OEM) is pleased to notify you that the Urban Areas Security Initiative (UASI) FFY21 funding (CFDA#97.067) under the Planning and Community Preparedness Goal Area supports the Town of Brookline Emergency Management's continuation of a Mass Notification System in order to maintain emergency communication with the residents of Brookline.

OEM is able to support the cost of this initiative not to exceed Thirteen Thousand Five Hundred Dollars (\$13,500). The project must be in compliance with all local, state and federal requirements and must conform to the specifications laid out in the FFY21 UASI Plan Project Justification U21 -7.4 Brookline Mass Notification System. Upon receipt of this award letter, you will be free to enter into contract to receive the desired services. Said contract must comply with Chapter 30B of the Massachusetts General Laws.

Once procurement is completed and invoices have been paid, please submit a signed letter to OEM indicating the amount requested for reimbursement and referencing this award letter and the corresponding UASI grant year. Included with the letter, please submit proof of 30B compliance: copies of agency purchase orders, vendor invoices, and proof of payment to OEM for reimbursement. Final reimbursement request must be submitted to OEM by May 31, 2024. Failure to provide accurate documentation in a timely matter could result in refusal to reimburse your agency for incurred costs.

If you have any questions please feel free to contact Stephen Maguire at (617) 635-1400 or [Stephen.m.maguire@boston.gov](mailto:Stephen.m.maguire@boston.gov).

Sincerely,

Nancy Anderson  
 Deputy Director

## **One Day Temporary Alcohol license**

Applicant: Karen Hasenfus  
DBA: Larz Anderson Auto Museum  
Location: 15 Newton Street

### **Application Details:**

A Temporary Wine and Malt Beverages Non-Sales License to The Larz Anderson Auto Museum to be held on February 11, 2022 for Product Launch Cocktail Reception 6:30PM – 9:30PM at 15 Newton Street. 50 people expected to attend.

### **Report:**

Police Department (Approved)



RICHARD E. ALLEN  
ACTING CHIEF OF POLICE

# BROOKLINE POLICE DEPARTMENT

*Brookline, Massachusetts*

TO: Chief Richard E. Allen

FROM: Lt. Michael P. Murphy #31

DATE: 31 January 2022

RE: Temporary Wine and Malt Beverage – One Day Permit – Non-Sales – 2/11/2021  
Larz Anderson Auto Museum

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Sir,

The Larz Anderson Auto Museum, through Operations and Events Manager Karen Hasenfus, has applied for a Section 14 One Day Permit for Wine and Malt Beverages for a cocktail reception to be held on Friday, February 11th, 2021, from 6:30 PM to 9:30 PM.

Ms. Karen Hasenfus and/or Ms. Sylvia Passley-Harris will be the responsible managers on site for this event and will ensure compliance with all applicable federal, state, and local laws, regulations, ordinances, and any conditions on the permit, as well as previously discussed conditions.

The event is not open to the public, no admission fee will be charged, and guests will not be charged for alcoholic beverages. Organizers are expecting no more than 150 guests to attend. A Crowd Manager Certificate has been submitted.

All alcoholic beverages at this event will be served by bartenders provided by Boston Catering and Events, (781) 938-9300, who employs certified Tips bartenders. The caterer has submitted a copy of their bartender certification in the safe service of alcohol. A copy of caterer's Certificate of Liability Insurance specifically naming the Town of Brookline as a holder of the certificate has been submitted.

A uniformed police detail officer will be assigned to provide security and to manage traffic issues if they arise. Detail Sgt. Heavey was notified of the application.

I see no reason to oppose this application.

Respectfully submitted,  
Lt. Michael P. Murphy #31



OFFICE OF THE SELECT BOARD

MEMORANDUM

TO: Richard E. Allen, Acting Chief of Police  
FROM: Melvin Kleckner, Town Administrator  
RE: Temporary - One Day Alcohol License  
DATE: January 27, 2022

---

May we please have a report on the attached request for:

A Temporary **Wine and Malt** Beverages Non-Sales License to The Larz Anderson Auto Museum to be held on February 11, 2022 for Product Launch Cocktail Reception 6:30PM – 9:30PM at 15 Newton Street. 50 people expected to attend.

This application is scheduled to go before the Board on **February 08, 2022**. May we please have the reports no later than **February 03, 2022**.

Thank you.

**TOWN OF BROOKLINE**  
**APPLICATION FOR A PERMIT TO SERVE ALCOHOLIC BEVERAGES ON**  
**TOWN PROPERTY (NON SALES /WINE & BEER ONLY)**

Date January 28, 2022

I hereby make application for a PERMIT TO SERVE ALCOHOLIC BEVERAGES ON TOWN PROPERTY at a

Product Launch cocktail reception  
 (state whether a meeting, banquet, concert, picnic, wedding, etc.)

Which is to be held at the Larz Anderson Auto Museum  
 (Name of Person or Organization)

15 Newton Street , Brookline MA 02445  
 (Address of Person or Organization)

On the 11th day of February, 2022

Between the hours of 6:30 PM—9:30 PM at the following described Town property:

The Larz Anderson Auto Museum

If the applicant is an organization, complete name and address of the organization's officers:

Name: Northrup Knox Title: President Address: 699 High Street Dedham

Name: William Keeney Title: Vice President Address: 2221 Washington St. Newton

Name: Mark Daniel Title: Treasure Address: 35 Priscilla Lane Quincy

**NOTE: If the answer to Questions 4, 5, 6 or 7 is yes, you do not qualify for a non-sales permit and you should seek instead a special license to sell alcohol.**

1) How many cases or barrels, etc. of each type of alcoholic beverage will be made available to guests?

6 cases each wine and beer

2) What is the maximum number of people to attend? 150

3) What is the age group of people to attend? 40

4) Are you charging an admission fee? NO

5) Are you charging for alcoholic beverages? NO

6) Is the event open to the public? NO

7) Are tickets to the event available for purchase? NO



## 7.E.

8) How will alcoholic beverages be dispensed or served and by whom? Please state the names, addresses of all person(s) serving alcoholic beverages.

Bartender will be provided Boston Catering and Events (781) 938-9300

9) State whether or not the person(s) dispensing or serving alcohol received TIPS certification or equivalent safe-service of alcohol training and the date(s) of any such certification or training and attach documentation pertaining to such certification or training:

Bartenders are all certified and insured

10) If any attending are under age 21, what method will be used to check ID and what procedures will be followed to make certain that those under age 21 are not served and are not allowed to consume alcoholic beverages?

Bartenders will check ID's

11) Will a police detail or other types of security be provided? YES

If "YES" what type and how many? Brookline Police detail

12) Please state the name, address, age and 24-hour contact information of the individual (who must be at least 21 years of age) who will be physically present at the event and who will ensure compliance with all applicable federal, state and local laws, regulations, ordinances and any conditions on the permit and who will ensure the maintenance of order and decorum:

Sylvia Passley Harris	Clyde St.	Brookline MA	05/26/1955
Karen Hasenfus	74 Main Street	Medfield MA	09/29/1954
(Name)	(Address)		(Date of Birth)

Telephone number: (617) 522-6547 (617) 283-7265

Email Address: khasenfus@larzanderson.org feonapassley@hotmail.com

**This application must be accompanied by proof that the applicant has secured, and there is in effect during the period of time for which the permit is sought, a general liability policy naming the Town as the additional insured or if the general liability policy exempts alcohol related incidents or occurrences a liquor liability policy naming the Town as an additional insured.**

**By signing this application, the applicant absolves the Town and its officials, officers, employees, agents and representatives from all liability in connection with the applicant's use of Town property. By signing this application, the applicant agrees to indemnify the Town for any damage to the Town's personal and real property resulting from the applicant's use of Town property and agrees to indemnify the Town for any expenses the Town incurs in restoring Town property to its condition prior to use (in excess of any routine cleaning and maintenance service the Town would ordinarily have performed irrespective of the use.**



Signature

Karen H Hasenfus

Name Printed

Operations and Events Manager

Title (if on the behalf of an Organization)

15 Newton St. Brookline MA 02445

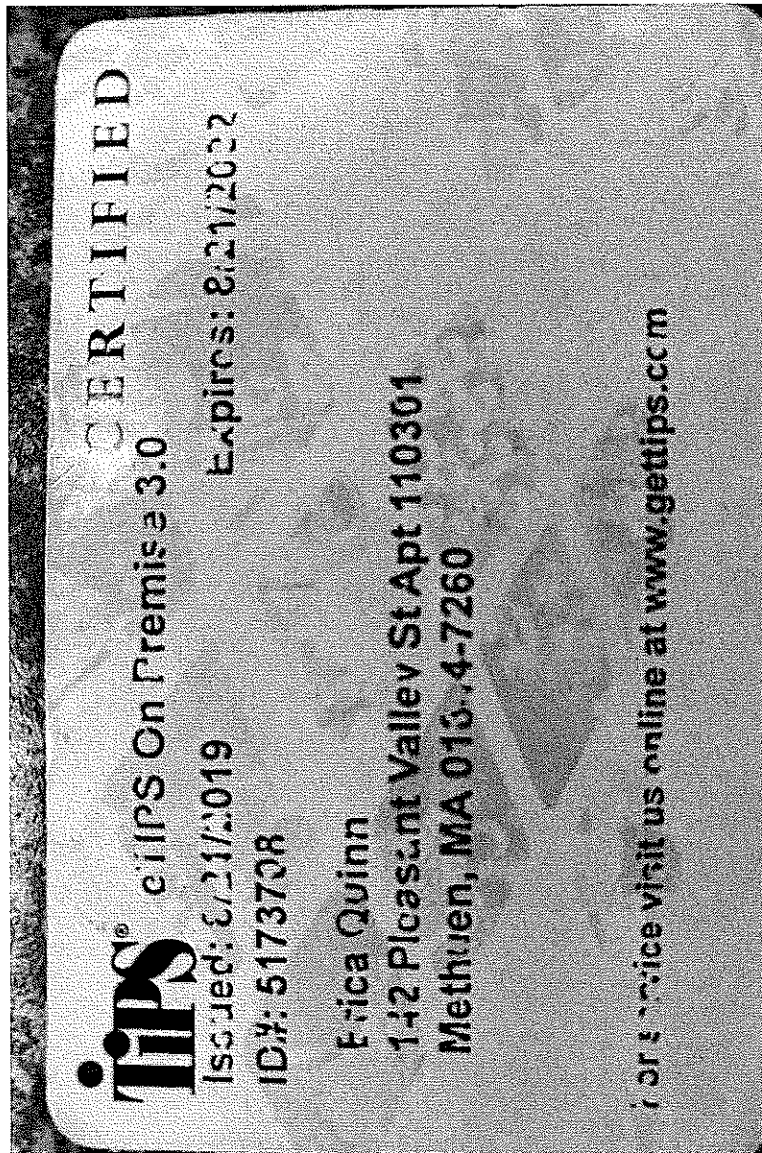
Address

(617) 522-6547

Telephone number(s)

khasenfus@larzanderson.org

Email address(es)





BSTOCAF-01

AGUINEY

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lathrop Insurance Agency 85 A Beach Street Westerly, RI 02891	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (401) 596-2525 FAX (A/C, No): E-MAIL ADDRESS:																					
<b>INSURED</b>  Boston Cafe & Catering Inc. 325 New Boston St #15 Woburn, MA 01801	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr> <tr> <td>INSURER A:</td><td>Chubb</td><td></td></tr> <tr> <td>INSURER B:</td><td>Motorists Insurance Group</td><td>13331</td></tr> <tr> <td>INSURER C:</td><td></td><td></td></tr> <tr> <td>INSURER D:</td><td></td><td></td></tr> <tr> <td>INSURER E:</td><td></td><td></td></tr> <tr> <td>INSURER F:</td><td></td><td></td></tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Chubb		INSURER B:	Motorists Insurance Group	13331	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
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INSURER B:	Motorists Insurance Group	13331																				
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			D95903356	3/1/2021	3/1/2022	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			5000173390	3/1/2021	3/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			D95903368	3/1/2021	3/1/2022	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	71795017	3/1/2021	3/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	General Liability			D95903356	3/1/2021	3/1/2022	Liquor Liability \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 For an event to take place at the Larz Anderson Auto Museum on Friday February 11, 2022  
 All operations usual and incidental to the business of the named insured

General Liability - BOP-51511 (10/18) Businessowners Liability Enhancements Endorsement For Restaurants - Additional Insured-Pursuant To Contract Or Agreement; Primary Provision; Waiver of Subrogation Required By Contract

BP0489 (01/10) Liquor Liability Coverage  
 SEE ATTACHED ACORD 101

## CERTIFICATE HOLDER

## CANCELLATION

<b>Town of Brookline.</b> 333 Washington St Brookline, MA 02445	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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AGENCY CUSTOMER ID: BSTOCAP-01

AGUINEY

LOC #: 1



# **ADDITIONAL REMARKS SCHEDULE**

Page 1 of 1

AGENCY <b>Lathrop Insurance Agency</b>		NAMED INSURED <b>Boston Cafe &amp; Catering Inc.</b> 325 New Boston St #15 Woburn, MA 01801	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

## **ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

### **Description of Operations/Locations/Vehicles:**

CA CW MG 00 22 (02/19) MiChoice Commercial Auto Endorsement - Additional Insured-Automatic Status When Required In A Written Contract Or Agreement; Primary And Noncontributory; Waiver Of Transfer Of Rights Of Recovery Against Others To Us Under A Written Contract Or Agreement

Umbrella Liability - CU 00 01 (04/13) - Follow Form



## BROOKLINE FIRE DEPARTMENT

*Town of Brookline Massachusetts*

### FIRE DEPARTMENT HEADQUARTERS

John F. Sullivan  
Chief of Department  
Emergency Management Director

350 Washington Street  
PO Box 470557  
Brookline MA 02447-0557  
Tel: 617-730-2272  
Fax: 617-730-2391  
[www.brooklinema.gov](http://www.brooklinema.gov)

February 8, 2022

Dear Mr. Kleckner,

In September of 2021, the Board authorized the fire department to begin the hiring process of 11 new firefighters. Tonight we seek the Board's appointment of 11 probationary firefighters from the current Civil Service list. After background checks, physicals and psychological tests along with interviews we now have the following 11 candidates we would like to offer appointment as firefighters on the Brookline Fire Department:

- **Grainne Maunsell**

Grainne Maunsell is a 39 year old female who resides in Brookline with her husband and son. She served with the Brookline Police Department from 2016 to 2019 and is a US Veteran having been active 2010-2016.

- **Tyler Ierardi**

Tyler Ierardi is a 30 year old male who graduated from Boston University with a Bachelors in Business Administration. He has been employed in the restaurant industry for many years, and currently resides in Boston.

- **John Bianchi**

John Bianchi is a 32 year old male who resides in Brookline. He currently works for Brewster Ambulance Service, and previously for Fallon Ambulance Service as an EMT.

- **Paul Buckley**

Paul Buckley is a 22 year old male currently residing in Brookline. He has studied to be an electrician and has been employed as an apprentice for several years. He grew up in the town of Dover where he is currently an on call firefighter for the Dover Fire Department.

- **Tyler Chu**

Tyler Chu is a 29 year old male currently residing in Brookline. He graduated from the University of Rhode Island in 2015 with his Bachelor's in Kinesiology and is currently a fitness manager and personal trainer.

## 9.A.

- **Christopher Marshall**

Christopher Marshall is a 35 year old male who resides with his wife and children in Brookline after graduating with both his Bachelors and Masters from Northeastern University in Sports Management. He currently works at the Muscular Dystrophy Association and has for almost 7 years.

- **Dennis McMahon**

Dennis McMahon is a 34 year old male. He grew up in Brookline and is a graduate of Brookline High School. He graduated from Plymouth State with his Bachelors in Communication.

- **William Spinale**

William Spinale is a 47 year old male who currently resides in West Roxbury. He is Senior Airman for the US Air National Guard. He currently owns his own construction business for over 20 years.

- **Bruce Phok**

Bruce Phok is a 25 year old male and a graduate of Brookline High School and is still currently residing in town. He is employed at the Putterham Golf Course in Brookline.

- **Declan Ward**

Declan Ward is a 22 year old male native of Westwood, currently working at the Brookline Department of Public Works.

- **Ethan Hendrickson- Smith**

Ethan Hendrickson- Smith is a 23 year old male and current Brookline resident. He is currently in the US Army reserves and working towards his Bachelors at Framingham State College.

(All appointments are contingent upon successful completion of the Physical Abilities Testing (PAT) administered by the State which was cancelled this past week due to inclement weather – PAT's have been rescheduled for Saturday 2/12/22)

With the Boards permission on the above, I look forward to working with these new firefighters.

Respectfully,



John F. Sullivan, Fire Chief/EMD



# *Town of Brookline*

## *Massachusetts*

### Department of Planning and Community Development

Town Hall, 3<sup>rd</sup> Floor  
333 Washington Street  
Brookline, MA 02445-6899  
(617) 730-2130 Fax (617) 730-2442  
TTY (617) 730-2327

**Kara Brewton**  
Director

**To:** Select Board and Mel Kleckner  
**From:** Meredith L. Mooney, Acting Director Economic Development & Long-Term Planning, Todd Kirrane, Transportation Administrator, and Alexandra Vecchio, Director of Parks and Open Space  
**CC:** Planning & Community Development Director Kara Brewton, DPW Commissioner Erin Gallentine  
**Date:** February 2, 2022  
**Re:** Punch Bowl Restaurant request to extend temporary special outdoor dining approval through November 15, 2022

#### **Overview:**

Punch Bowl Restaurant, located on the ground floor of the new Hilton Garden Inn at 700 Brookline Avenue in Brookline Village, has requested that their special expanded outdoor dining approval, which was issued in March 2021 and expired at the end of 2021, be extended through November 15, 2022. Following the review process established in early 2021 for this special outdoor seating approval, both the Transportation Board, as well as the Parks and Recreation Commission recently voted to approve this extension request. Final approval is needed from the Select Board. Approval of this request would allow Punch Bowl to continue to offer seating on the sidewalk and a portion of the street at the intersection of River Road and Washington Street.

#### **Background:**

Punch Bowl is one of a handful of local restaurants with temporary, COVID-era expanded outdoor dining located on public property (e.g. public parking lots) that does not fit within the framework of Town's new [Outdoor Dining Program](#), which pertains to restaurant seating on the public sidewalk area or parking spaces adjacent to a restaurant storefront. Within that cohort of special outdoor seating cases, Punch Bowl's outdoor seating is unique due to its location on the roadway of River Road, as well as its proximity to park land.

Due to on-going COVID safety concerns, and to better accommodate their many immune-compromised guests, Punch Bowl has requested permission to extend approval for their expanded outdoor dining area.

#### **Board and Commission Review:**

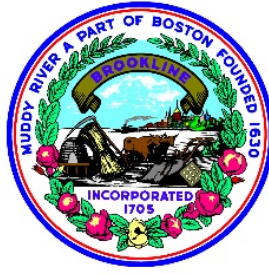
At its January 11<sup>th</sup> meeting, the Parks and Recreation Commission voted 5-1 to extend Punch Bowl's temporary outdoor dining permit through November 15, 2022. On January 26, the Transportation Board unanimously approved the November 15, 2022 extension supported by the Parks and Recreation Commission.



## 10.A.

### **Next Steps:**

DPW's Transportation and Parks & Open Space Divisions, along with the Planning & Community Development Department's Economic Development Division, will work with appropriate boards and commissions, to develop a pilot program to determine the feasibility and potential value and benefits of continuing these special outdoor seating cases in the "New Normal".



## Commission for Diversity, Inclusion, and Community Relations

(As of February 2022)

### Membership:

VACANCY, Chair	Term expires 2021 (Joan Lancourt resigned May 2021)
VACANCY	Term expires 2023 (Mariah Nobrega did not seek reappointment)
VACANCY	Term expires 2023 (Eloise Lawrence did not seek reappointment)
Ihssane Leckey	Term expires 2023*
John Malcolm Cawthorne	Term expires 2022
Jessica Chicco	Term expires 2022
VACANCY	Term expires 2022 (John Lau resigned in April 2021)
Malcolm Doldron	Term expires 2022
Irving Allen	Term expires 2022
Kea van der Ziel	Term expires 2023
Bob Lepson, Acting Chair	Term expires, 2023
Samuel Batchelder	Term expires 2023
Rezaul Haque	Term expires 2023
Bishnu Tamang	Term expires 2023
Grace Yung Watson	Term expires 2023
Raul Fernandez	Select Board Representative
Susan Federspiel	School Liaison
TBD	Police Liaison
Kazi Stafford	Student Liaison

---

Harvey Freishtat interviews for appointment 2.8.22

**Online Form Submittal: Board/Commission Application Form**

notifications@brooklinema.gov &lt;notifications@brooklinema.gov&gt;

Fri 12/31/2021 2:01 PM

To: Devon Fields &lt;dfields@brooklinema.gov&gt;; Ben Vivante &lt;bvivante@brooklinema.gov&gt;

**Board/Commission Application Form**

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly.

Name	Harvey Freishtat
Address	[REDACTED]
Home Phone	[REDACTED]
Work Phone	[REDACTED] completed.
Email	h[REDACTED]l.com
Application for specific Board/Commission?	Advisory Council on Public Health and Commission for Diversity, Inclusion and Community Relations
What type of experience can you offer this Board/Commission?	40 year legal career specializing in health care law, CEO of my 1200 lawyer international law firm, Board member and/or President of Massachusetts Eye&Ear, Tufts Medical School, Beth Israel Deaconess Medical Center and Solomon Schechter Day School, co-founding Board member (with Ellen Goidman and others) of The Conversation Project based at IHI (Don Berwick), longtime advocate of and donor to diversity-related causes and organizations including my lawfirm which has just been
What type of issue would you like to see this Board/Commission address?	I have no agenda other than the furtherance of their respective missions in the best interests of the Town.
Are you involved in any other Town activities?	No
Do you have time constraints that would limit your ability to attend one to two meetings a month?	No
IF RELEVANT, YOU CAN ATTACH OTHER MATERIALS (RESUME, NEWSPAPER, MAGAZINE, OR JOURNAL ARTICLE, ETC.)	Field not completed.

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### **Commission for the Arts Summary**

*The maximum term commissioners can serve (per state law) is 6  
and the minimum number of members required is 5 – the maximum is 22.*

Caroline Bowden - 08/31/2022 (plus 3 more years on renewal)

Betsy Frauenthal - 08/31/2020

Daniel Gostin - 08/31/2021

Donna Hollenberg - 08/31/2021

Courtney McGlynn - 08/31/2021

Peg O'Connell - 08/31/2021 (can renew for 3 more years)

Stan Trecker - 08/31/2022 (can renew for 3 more years)

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Ellen Goodman applies for appointment 1.25.22

Rena Mirkin interviews for appointment 1.25.22

Elizabeth Schlosberg interviews for appointment 2.1.22

Rachel Stewart interviews for appointment 2.1.22

Bonnie Benhayon interviews for appointment 2.1.22

Anna Cowenhoven interviews for appointment 2.8.22

Andy Dean interviews for appointment 2.8.22

## Online Form Submittal: Board/Commission Application Form

notifications@brooklinema.gov <notifications@brooklinema.gov>

Tue 1/25/2022 5:24 PM

To: Devon Fields <dfields@brooklinema.gov>; Ben Vivante <bvivante@brooklinema.gov>

### Board/Commission Application Form

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly.

Name	Anna Cowenhoven
Address	[REDACTED] MA 02446
Home Phone	[REDACTED]
[REDACTED]	<i>Field not completed.</i>
Email	[REDACTED]@gmail.com
Application for specific Board/Commission?	Commission for the Arts
What type of experience can you offer this Board/Commission?	I would welcome the chance to put my background in communications and corporate philanthropy to work in service to the Brookline Commission for the Arts. I have more than 20 years of experience in communications, including five years as a corporate philanthropist for the Bank of America Charitable Foundation. I can bring public relations and marketing experience, as well as grant review and award experience to the Commission. I'd be eager to help in any way and believe the work of the Commission is critical to the Brookline community, especially in this protracted moment of challenge due to the pandemic. The Arts can help foster community and connection, whether in person or virtual, and that is especially important right now. It would be my honor to serve as a member of this group.
What type of issue would you like to see this Board/Commission address?	I'd like to see the Commission continue to expand upon it's already strong offering of public arts events in the Brookline community. I'd also like to see it drive better awareness of its important work in the area of grantmaking.
Are you involved in any other Town activities?	I am the parent of a 1st grader in the Brookline Public Schools and am actively involved with her school.
Do you have time constraints that would limit your ability to attend one to two meetings a month?	I work full-time and am a parent, but would make myself available for Commission meetings, of course.
IF RELEVANT, YOU CAN ATTACH OTHER	<a href="#">Anna Cowenhoven Resume.pdf</a>

MATERIALS (RESUME,  
NEWSPAPER, MAGAZINE,  
OR JOURNAL ARTICLE,  
ETC.)

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## CONTACT



617-905-8922



a[REDACTED]ail.com



Mass.



linkedin.com/in/acowenhoven

## EDUCATION

### BACHELOR'S DEGREE

Journalism & Political Science  
Indiana University  
2000

### EXECUTIVE EDUCATION

Corporate Social Responsibility  
Harvard Business School  
2010

## EXPERTISE

Brand and reputational management

Executive counsel and coaching

Crisis communications

Strategic storytelling

CSR strategy and corporate philanthropy

Organizational and talent development

11.B.

# ANNA COWENHOVEN

## STRATEGIC COMMUNICATIONS ADVISOR

## EXPERIENCE

### HARVARD UNIVERSITY, JUNE 2013 – PRESENT

ASSOCIATE DEAN FOR COMMUNICATIONS | FACULTY OF ARTS AND SCIENCES  
June 2017 – present

Lead fast-paced, integrated, 40-member communications organization that advances the vision and priorities of Harvard's Faculty of Arts and Sciences, through leadership communications, issues management, media relations, storytelling, and community engagement.

- Envisioned and led transition of formerly decentralized, siloed communications teams to integrated FAS communications organization – from designing new organizational structure and budget to creating and hiring for new positions to building inclusive and collaborative team culture
- Serve as senior advisor to and chief spokesperson for FAS Dean, drafting leadership communications, prepping and staffing media interviews, and managing internal and public response to emerging issues
- Lead public response to complex, highly sensitive issues that pose reputational risk to Harvard, both internally and externally
- Create and implement proactive internal and external communications campaigns to support and amplify the Dean's vision and priorities, focusing on research and discovery, teaching, and campus life

DIRECTOR OF UNIVERSITY COMMUNICATIONS | FACULTY OF ARTS AND SCIENCES  
October 2015 – June 2017

Led comprehensive communications program and five-member team to support the vision and priorities of Harvard's Faculty of Arts and Sciences. Served as chief spokesperson, driving leadership communications, issues management, strategic communications planning, and engagement for the FAS Dean and leadership. Prepared leadership communications and briefings, public statements, talking points, news and feature stories.

DIRECTOR OF DEVELOPMENT COMMUNICATIONS | HARVARD KENNEDY SCHOOL  
June 2013 – October 2015

Led comprehensive communications program and four-member team for the Office of Alumni Relations and Resource Development, including strategy, messaging, and materials development for capital campaign, alumni engagement, donor solicitation and stewardship, and events.

- Developed and implemented marketing communications strategy and plan supporting two-day, 48-session, 700-attendee event to launch \$500 million capital campaign
- Led creation of event branding, messaging, mobile website, invitation, program materials, multimedia, and Dean's campaign kickoff speech
- Developed and implemented targeted messaging and outreach related to capital campaign, including design and launch of campaign website, campaign case statement, and related campaign materials
- Led rebranding effort for HKS Annual Fund and Alumni Relations, creating new messaging and visual identity for all print and online communications targeted to donors and prospects and alumni



## EXPERIENCE (Continued)

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### BANK OF AMERICA, JANUARY 2008 – JUNE 2013

#### SENIOR VICE PRESIDENT OF CORPORATE AFFAIRS | BANK OF AMERICA CHARITABLE FOUNDATION

November 2008 – June 2013

Served as officer of one of world's largest corporate foundations, managing global leadership platform, including philanthropy, sponsorships and partnerships, as well as signature programs, and eight-member program team.

- Led strategic transition of U.S. philanthropy to annual RFP process, including development of storylines with supporting metrics across three key strategies (housings, jobs, hunger), new online application, and training for local markets across the country
- Directed global environmental leadership platform, delivering \$5 million in annual philanthropic giving, cultivating and managing external partnerships with leaders from nonprofits, academia, and government, and facilitating global thought leadership events
- Directed Neighborhood Builders Program, signature U.S. initiative focused on advancing the leadership and capacity of the nonprofit sector through flexible funding and leadership training

#### VICE PRESIDENT, CORPORATE COMMUNICATIONS | BANK OF AMERICA

January – November 2008

Developed and managed comprehensive corporate communications program, including external communications targeted to media, policymakers, and nonprofit leaders, and internal communications targeted to 300,000+ employees for global environmental commitment of one of world's largest financial services institutions. Drafted all communications materials, including press releases, online content, talking points, and executive speeches. Facilitated media tour with national environmental reporters. Developed and launched new environmental website.

### BOSTON CHILDREN'S HOSPITAL, JUNE 2004 – JANUARY 2008

#### MEDIA RELATIONS MANAGER | BOSTON CHILDREN'S HOSPITAL

April 2006 – January 2008

Managed media relations program and four-member team for one of the largest pediatric medical centers in the U.S., proactively pitching and securing coverage for research, advocacy- and community-related initiatives and patient success stories, as well as managing all crisis communications. Implemented focused 'beat' strategy with targeted media plans for key leaders and business growth areas. Conducted media training for physicians, researchers, nurses, and other leaders.

#### SENIOR WRITER | BOSTON CHILDREN'S HOSPITAL

June 2004 – April 2006

Executed comprehensive internal communications program targeted to hospital employees. Served as editor and primary writer for *Children's News*, a monthly newsletter distributed to 8,000+ employees; and *Pediatric Views*, a bi-monthly distributed to 7,000+ referring physicians. Served as assistant editor and primary writer for *Dream*, a semi-annual magazine distributed nationally.

#### ASSOCIATE EDITOR | BRIGHAM AND WOMEN'S HOSPITAL

October 2002 – June 2004

Executed comprehensive internal communications program targeted to hospital employees at a major academic teaching and research institution. Served as associate editor, primary writer and photographer for all internal publications, including *BWH Bulletin*, a weekly newsletter distributed to 10,000+ employees; *BWH Nurse*, a monthly newsletter distributed to 3,000+ nurses; and *Medical Staff News*, a monthly newsletter for physicians.

#### COMMUNICATIONS ASSOCIATE | AMERICAN CANCER SOCIETY

July 2001 – October 2002

Executed public relations program targeted to communities in metropolitan Boston area. Proactively pitched and secured coverage for fundraising events, cancer control campaigns, and prevention and detection initiatives for the Boston office of national nonprofit organization.

#### ASSOCIATE ACCOUNT REPRESENTATIVE | LOIS PAUL AND PARTNERS

June 2000 – April 2001

Served as a member of multiple account teams at global high-tech public relations firm, proactively pitching stories and securing coverage for clients in the wireless networking, interactive television, and telecommunications industries.

## Online Form Submittal: Board/Commission Application Form

notifications@brooklinema.gov <notifications@brooklinema.gov>

Tue 1/4/2022 1:23 PM

To: Devon Fields <dfields@brooklinema.gov>; Ben Vivante <bvivante@brooklinema.gov>

### Board/Commission Application Form

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly.

Name	Andrew Dean
Address	[REDACTED]
Home Phone	[REDACTED]
[REDACTED]	Field not completed.
Email	a [REDACTED] ail.com
Application for specific Board/Commission?	Commission for the Arts
What type of experience can you offer this Board/Commission?	I have been a creative director for a non-profit for almost two decades, a professional photographer, an active patron of the arts, and a brookline high graduate. Portfolio: <a href="http://www.andydeandesign.com">www.andydeandesign.com</a>
What type of issue would you like to see this Board/Commission address?	I deeply believe in the power and importance of public art and how we can inspire and build a better community with more engagement with the arts.
Are you involved in any other Town activities?	Field not completed.
Do you have time constraints that would limit your ability to attend one to two meetings a month?	I work full time, but have a fairly flexible schedule.
IF RELEVANT, YOU CAN ATTACH OTHER MATERIALS (RESUME, NEWSPAPER, MAGAZINE, OR JOURNAL ARTICLE, ETC.)	Field not completed.

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### Board/Commission Application Form

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly.

Name	Andrew Dean
Address	[REDACTED]
Home Phone	[REDACTED]
[REDACTED]	Field not completed.
Email	a [REDACTED] ail.com
Application for specific Board/Commission?	Commission for the Arts
What type of experience can you offer this Board/Commission?	I have been a creative director for a non-profit for almost two decades, a professional photographer, an active patron of the arts, and a brookline high graduate. Portfolio: <a href="http://www.andydeandesign.com">www.andydeandesign.com</a>
What type of issue would you like to see this Board/Commission address?	I deeply believe in the power and importance of public art and how we can inspire and build a better community with more engagement with the arts.
Are you involved in any other Town activities?	Field not completed.
Do you have time constraints that would limit your ability to attend one to two meetings a month?	I work full time, but have a fairly flexible schedule.
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## **Advisory Council on Public Health (As of 1/28/22)**

### **MEMBERS:**

**Patricia Maher.....Term expires 2023 - Chair**

**Dr. Anthony Schlaff.....Term expires 2023**

**Dr. Natalia Linos.....Term expires 2022**

**Dr. Rosemarie Roque Gordon.....Term expires 2023**

**David Hemenway .....Term expires 2022**

**Vacancy.....Term expires 2025**

**Dr. Peter Moyer..... Affiliate Member, Term Expires 2022**

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Jennifer Kritz interviews for appointment 2.1.22  
Dave Dorer interviews for appointment 2.1.22  
Charlie Homer interviews for appointment 2.1.22  
Len Jokubaitis interviews for appointment 2.8.22  
Joe Frolkis interviews for appointment 2.15.22  
James Perrin interviews for appointment 2.15.22

## Online Form Submittal: Board/Commission Application Form

notifications@brooklinema.gov <notifications@brooklinema.gov>

Mon 1/3/2022 1:28 PM

To: Devon Fields <dfields@brooklinema.gov>; Ben Vivante <bvivante@brooklinema.gov>

### Board/Commission Application Form

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly.

Name	Leonard Jokubaitis
Address	[REDACTED] unit 2
Home Phone	[REDACTED]
[REDACTED]	<i>Field not completed.</i>
Email	[REDACTED]
Application for specific Board/Commission?	Advisory Committee on Public Health
What type of experience can you offer this Board/Commission?	Board Certified Internal Medicine Physician (Ret); Masters in Public Health (Health Policy)
What type of issue would you like to see this Board/Commission address?	Pandemic preparedness, Climate change resiliency
Are you involved in any other Town activities?	Brookline MRC volunteer
Do you have time constraints that would limit your ability to attend one to two meetings a month?	No
IF RELEVANT, YOU CAN ATTACH OTHER MATERIALS (RESUME, NEWSPAPER, MAGAZINE, OR JOURNAL ARTICLE, ETC.)	<a href="#">LAJ_Resume_10.5.20.docx</a>

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## **MOST RECENT POSITION**

**Harvard T.H. Chan School of Public Health**, Boston, MA

Master of Public Health – Health Policy Program, conferred May 2020

## **PROFESSIONAL EXPERIENCE**

**Janssen Research & Development**, Titusville, NJ

*Clinical Operations Head, Americas Region Medical Affairs, Global Clinical Operations* January 2009 – August 2019

Directed the planning and execution of interventional, non-interventional and real-world evidence study activities on behalf of all Johnson & Johnson Medical Affairs units in North America and Latin America. Coordinated intra and inter-regional activities with peers in Europe and Asia-Pacific, along with specialty operational leaders for Investigator Initiated studies and Managed Access programs, as part of a Global Medical Affairs Senior Leadership Team.

**Ortho McNeil Janssen Scientific Affairs**, Titusville, NJ

*Vice President, Data Generation Division* October 2004 – December 2008

Collaborated on clinical-commercial optimization strategy with two therapeutic franchises (CNS and Internal Medicine). Directed study execution of supplemental registration filings, comparative effectiveness and differentiation studies, proof of concept and risk management programs for five Johnson & Johnson commercial operating units in the U.S. Led a unit of over 60 associates within the functional groups of Quantitative Methodology, Clinical Trial Management and Trial Methodology/Med Review, including Outcomes Research from October 2004 – April 2007.

**Janssen Medical Affairs, LLC**, Titusville, NJ

*Executive Director, Professional Education & Compliance* October 2003 – October 2004

Led a company-wide team of scientists and associates overseeing Medical Education Programs sponsored by Janssen Medical Affairs. Responsible for Divisional Compliance and Training, including Standard Operating Procedure development and maintenance, training and audit functions to ensure compliance. Oversaw Janssen Medical Review Committee, responsible for clearance of all external scientific communications generated by members of the division. Created and oversaw the UMDNJ-Robert Wood Johnson Medical School Grand Rounds Program at Janssen.

**Janssen Pharmaceutica, Inc.**, Titusville, NJ

*Executive Director, Medical Affairs-GI* April 1999 – October 2003

Led a franchise team of 30 scientists conducting Medical Research, Professional Communication and Opinion Leader interactions for Janssen's GI Portfolio in the U.S.

**Janssen Research Foundation**, Titusville, NJ

*Group Director, Medical Development* August 1996 – March 1999

Led medical research study teams supporting supplemental indications or optimal clinical use with Janssen U.S. marketed products.

**Sandoz Pharmaceuticals Corporation**, East Hanover, NJ

*Executive Director, Medical Services* September 1994 – August 1996

Responsible for all professional and scientific communications with Sandoz marketed products in the U.S. Managed a department of approximately 20 physicians, scientists, and other associates. Medical Director for U.S. Phase IV research; Co-chairman of Medical-Legal review committee for all promotional and in-label materials for U.S. market distribution.

**Sandoz Pharmaceuticals Corporation**, East Hanover, NJ

*Director, Clinical Research* July 1989 – September 1994

Served as Program and Study responsible director in the Cardiovascular/Diabetes Clinical Research department of the Sandoz Research Institute. Key contributor to the US registration filing for fluvastatin sodium. Appointed as Departmental Deputy Director, 1993-94.



**Newark Community Health Centers, Inc. (NCHC), Newark, NJ**

*Staff Physician*

July 1987 – June 1989

Staff Physician at a community health center located near an underserved population residing in public assistance and senior citizen housing projects. Attending Physician, Department of Medicine and Member, AIDS Task Force, Newark Beth Israel Medical Center; Teaching Attending for Internal Medicine residents from UMDNJ-New Jersey Medical School.

**Beth Prime Care, Newark Beth Israel Medical Center, Newark, NJ**

*Staff Physician*

October 1985 – June 1987

Staff Physician at Primary Care Practice Model sponsored by a tertiary care hospital located in a critical physician shortage area. Attending Physician, Newark Beth Israel Medical Center and Teaching Attending for Internal Medicine residents from UMDNJ-New Jersey Medical School.

**Mountainside Hospital, Montclair, NJ**

*Instructor in Medicine*

July 1984 – October 1985

Staff Physician within the Department of Medicine and Instructor for the hospital's Internal Medicine Residency Program and Teaching Service Attending Physician.

**PROFESSIONAL AWARDS AND RECOGNITION**

FDA Center for Drug Evaluation and Research: Center Director's Special Citation Award for the Cisapride Limited Access Program

November 2001

Janssen MERITUS award for Significant Achievement

June 2001

J&J Global Standards of Leadership Awards

2006, 2007, 2008

Janssen Standards of Leadership Award

2001

Janssen Achievement Awards

2000, 1999 (2), 1997 (2)

**LICENSURE AND BOARD CERTIFICATION**

Medical Doctor Licensure (Active), NJ Board of Medical Examiners (#25MA04437100)

American Board of Internal Medicine (#098100); certification date: September 12, 1984

**POST-GRADUATE TRAINING**

**University of Massachusetts Medical Center, Worcester, MA**

*Resident*

July 1981 – June 1984

Completed a full three-year Primary Care Internal Medicine residency program

**EDUCATION**

**UMDNJ-Robert Wood Johnson Medical School, Piscataway, NJ**

Degree: M.D., 1981

Honors: Elected to Alpha Omega Alpha, Medical Honor Society

**Rutgers College, New Brunswick, NJ**

Degree: A.B., 1977 in Microbiology

Honors: Dean's List, seven of eight semesters

S. Oakley Van Der Poel Award in Medical Microbiology

## Online Form Submittal: Board/Commission Application Form

notifications@brooklinema.gov <notifications@brooklinema.gov>

Sun 2/6/2022 2:39 PM

To: Devon Fields <dfields@brooklinema.gov>; Ben Vivante <bvivante@brooklinema.gov>

### Board/Commission Application Form

Please use this form to apply for one of the [open Board/Commission positions](#). We welcome your application and will respond to you quickly

Name	Jesse Gray
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
Application for specific Board/Commission?	Zero Emissions Advisory Board
What type of experience can you offer this Board/Commission?	I have been involved in climate action in town since 2019, starting with a resolution on electrification of the Town fleet (Spring 2019). I co-sponsored a requirement for Fossil Fuel Free (FFF) major construction in Fall 2019 that was the first of its kind outside of California, the first in a cold weather climate, and the first to include renovations. When it was disallowed by the AG's Municipal Law Unit, I co-sponsored a home rule petition to enable Brookline to enact it, which may be passed by the legislature this session, along with similar FFF home rule petitions since filed by Arlington, Acton, Concord, and Lexington. In case this home rule is not granted, I co-sponsored implementations of similar policies via a novel zoning incentive (expiring special permits) and an overlay condition (in the EISD). Our 2019 FFF legislation led to a statewide electrification movement and helped to enable passage one year ago of the statewide net-zero opt-in stretch energy code. I have studied the policy landscape, and have a sense of what we need to do to achieve our climate goals. It won't be easy, and nobody has the complete roadmap yet. Let's work together to figure it out!
What type of issue would you like to see this Board/Commission address?	Let's get the Town on track to meet our goal of net-zero emissions by 2040, while harnessing this transition as an opportunity for a more just and equitable community
Are you involved in any other Town activities?	Town Meeting

Do you have time constraints that would limit your ability to attend one to two meetings a month? No

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IF RELEVANT, YOU CAN ATTACH OTHER MATERIALS (RESUME, NEWSPAPER, MAGAZINE, OR JOURNAL ARTICLE, ETC.) [23b3\\_jesse\\_gray\\_signed.pdf](#)

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**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST  
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

	<b>PUBLIC EMPLOYEE INFORMATION</b>
Name of public employee:	Jesse Gray
Title or Position:	Chair of Zero Emissions Advisory Board (a new volunteer committee appointed by the Select Board)
Agency/Department:	Town of Brookline
Agency address:	333 Washington St, Brookline MA 02445
Office Phone:	617-794-8417
Office E-mail:	Jesse.gray@gmail.com
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
	<b>APPEARANCE OF FAVORITISM OR INFLUENCE</b>
Describe the issue that is coming before you for action or decision.	The issues are policy recommendations to the Town of Brookline on how to reduce emissions associated with global climate change, including drafting a climate action plan and identifying policies to actualize it. The committee may on occasion make recommendations with regard to organizations or contractors with whom the Town or private parties may partner.
What responsibility do you have for taking action or making a decision?	The responsibility is to advise and work closely with staff, the Select Board, Town Meeting, and the larger community on policies and actions to achieve our shared climate goals.
Explain your relationship or affiliation to the person or organization.	I am co-founding a climate advocacy non-profit called ZeroCarbonMA, which will draft and advocate for climate action policies at the municipal and state level. Once ZeroCarbonMA is incorporated as a non-profit entity, I am likely to become an official or director of ZeroCarbonMA.
How do your official actions or decision matter to the person or organization?	ZeroCarbonMA exists to promote effective and aggressive climate action, including by the Town of Brookline. ZeroCarbonMA can be expected to favor the most aggressive possible action that is effective and practical.

# 13.A.

<p><b>Optional:</b> Additional facts – e.g., why there is a low risk of undue favoritism or improper influence.</p>	<p>The goals of the Town and ZeroCarbonMA are largely aligned. Much more aggressive climate action will be needed to achieve the Town's own existing climate goals, which include community-wide net-zero emissions by 2040. I have been advocating for more aggressive action in the Town and Commonwealth since 2019, prior to the existence of both the Zero Emissions Advisory Board and ZeroCarbonMA.</p> <p>Thus, rather than membership in ZeroCarbonMA influencing me, it is my own pre-existing policy predilections that led to both my interest in chairing this committee and in founding ZeroCarbonMA.</p>
<p><b>If you cannot confirm this statement, you should recuse yourself.</b></p>	<p><b>WRITE AN X TO CONFIRM THE STATEMENT BELOW.</b></p> <p><u>  X  </u> Taking into account the facts that I have disclosed above, I feel that I can perform my official duties objectively and fairly.</p>
<p>Employee signature:</p>	<p> (Jesse M Gray)</p>
<p>Date:</p>	<p>2/6/2022</p>

Attach additional pages if necessary.

Not elected to your public position – file with your appointing authority.

Elected state or county employees – file with the State Ethics Commission.

Members of the General Court – file with the House or Senate clerk or the State Ethics Commission.

Elected municipal employee – file with the City Clerk or Town Clerk.

Elected regional school committee member – file with the clerk or secretary of the committee.

Form revised July, 2012

## ZEAB Appointments

Linda Pehlke [REDACTED]

Tue 2/8/2022 10:03 AM

To: John VanScoyoc <jvanscoyoc@brooklinema.gov>; Bernard Greene <bgreene@brooklinema.gov>; Heather Hamilton <hamiltonhe@gmail.com>; Raul Fernandez <rfernandez@brooklinema.gov>; maschkemd@hotmail.com <maschkemd@hotmail.com>

Cc: Melvin Kleckner <mkleckner@brooklinema.gov>; Devon Fields <dfields@brooklinema.gov>

Dear Brookline Select Board: I write to share my concerns on the appointment of a Chair of the Zero Emissions Advisory Board, which is on your agenda tonight.

The ZEAB is a body subject to the Open Meeting Law. It is a Select Board appointed committee. So why would there be this deviation from the public process normally used for committee appointments?

The ZEAB is a reformulated version of the Select Board Climate Action Committee. A call for potential applicants for this Board has been circulated widely. We should be following the convention for all other Select Board appointed Committee's, namely, advertise the volunteer opportunity, review applicants, interview potential candidates at a public Select Board meeting and at a future Select Board meeting, appoint the members. It should be the members of the committee themselves who should be able to elect their own Chair.

Select Board action, by-passing all of these transparent steps does a disservice to the public and anyone interested in contributing to Brookline's Climate work.

I've heard it stated that this extraordinary by-passing of the norm is needed because we will be hiring a new Town Administrator. I find this argument disingenuous, since it is the Select Board that set the criteria and skills we are searching for in a Town Administrator candidate. Brookline's climate action focus and past actions are clear evidence for the Town's focus on Climate Action. The membership or status for a Committee that is in the process of being created and populated is similarly clear evidence for our climate action focus.

I ask that you consider following the fair and transparent process you have used for other important committees. The action of summarily appointing a chair will be a disincentive to anyone hoping to be appointed to this committee. I urge you not to move forward with this preemptive appointment before any interviews or appointments.

Thank-you, Linda Olson Pehlke, TMM Pct. 2, Advisory Committee and former member of the SBCAC.

*Linda Olson Pehlke, MUP, TMM Pct. 2*

[REDACTED]

[REDACTED]